

## DATA PRIVACY STATEMENT FOR PROCESSING YOUR PERSONAL DATA FOR THE 2<sup>nd</sup> Regional DS2S Networking Event

Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH

Registered offices of the company:

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Project name: Digital Skills to Succeed in Asia Email (project): [lisa.platzmann@giz.de](mailto:lisa.platzmann@giz.de)

### 1. Personal Data and Purposes

The following categories of personal data will be transferred to and processed by GIZ for the following purposes:

- A. **Data category: Name, title, date of birth, mobile, email, institution: For the purpose of organising the event 2<sup>nd</sup> Regional DS2S Networking Event and participant management.**
- B. **Data category: Name, title, date of birth, passport number, data & place of issuance of passport, passport date of expire, mobile, email: For the purpose of booking hotel accommodation for the 2<sup>nd</sup> Regional DS2S Networking Event.**

### 2. Relevant information

#### A. Recipients of the personal data

Your personal data will be stored internally at GIZ and processed only by relevant project staff of the projects Digital Skills to Succeed in Asia.

#### B. Third Party recipients

The following personal data [name, title, date of birth, passport number, data & place of issuance of passport, passport date of expire, mobile, email, institution] will be transferred to a contractor for the purpose of accommodation booking. They act as independent data controllers and are only allowed to process your personal data according to law.

#### C. Data transmission

Your personal data will not be transmitted to a third country outside the European Union.

#### D. Period of storage

Your personal data (name, title, email and institution) is stored until the end of the programme. The programme is currently due to end 31.12.2026. In case of extension the programme, the new end date applies. Legal storage obligations might apply and extend the period of storage. All remaining data will be deleted once it is no longer needed (after the hotel booking has been completed).

#### E. Legal Bases

The legal basis for processing your is public interest (Art. 6 (1) e GDPR) as the processing is necessary for the performance of a task carried out in the public interest.

### 3. Your rights as a data subject:

Under no circumstance will your personal data be used for commercial purposes. The data will be used exclusively for the purposes described in the statement.

**As a data subject you have the following rights under the GDPR:**

- request a copy of your personal data and/or notification of whether and how GIZ processes your personal data
- request the correction or completion of incorrect or incomplete personal data
- request the deletion of your personal data
- object to the processing of your personal data under certain circumstances
- request limitation of the processing of your personal data

The above rights do not apply without exception. For example, GIZ is not permitted to erase your personal data if it is legally required to keep the data. To exercise your rights just send a simple email to project email [lisa.platzmann@giz.de](mailto:lisa.platzmann@giz.de).

**4. Contacts:**

Should you have any questions or concerns regarding your personal data, please contact the data protection officer at: [datenschutzbeauftragter@giz.de](mailto:datenschutzbeauftragter@giz.de).

If, in your opinion, the processing of your personal data infringes the GDPR or any other EU or German data protection law, you can file a complaint with a data protection authority. The responsible data protection authority for GIZ is:

*Federal Commissioner for Data Protection and Freedom of Information,  
Graurheindorfer Str. 153, 53117 Bonn, Germany*

[poststelle@bfdi.bund.de](mailto:poststelle@bfdi.bund.de)